

# Drumheller Public Library

## Student Job Posting

**Position:** Youth Intern

**Term:** One year – September 2021 to August 2022. Interns may apply for a second term.

**Hours:** One 4-hour shift/week during the school year, potentially two 4-hour shifts/week during the summer.

### Responsibilities

- Help to plan and prepare fun and educational programs, events, and services for children in kindergarten to grade 6.
- Assist with general library tasks: putting away books, staffing the circulation desk, and preparing books for loan to other libraries.

### Requirements

- Strong organizational and communication skills and an interest in fostering literacy, creativity, and a love of learning in children
- Previous experience working with children in a leadership role is preferred.
- A criminal record and vulnerable sector check may be required of the successful candidate prior to commencing work.

**Pay Rate:** \$15.00 per hour

**Application Deadline:** Application will remain open until a suitable candidate is found.

**Please submit résumé and cover letter to:**

In person: Emily Hollingshead, Director of Library Services  
Drumheller Public Library  
Badlands Community Facility  
80 Veterans Way

By mail: P.O. Box 1599, Drumheller, AB T0J 0Y0

By email: [director@drumhellerlibrary.ca](mailto:director@drumhellerlibrary.ca)

**Note:** A cover letter describing the applicant's interest in a specific position and suitability for said position must be included for an application to be considered.