

Drumheller Public Library

Student Job Posting

Position: Youth Intern

Term: One year – September 2022 to August 2023. Interns may apply for a second term.

Hours: One 4-hour shift/week, occasional extra shifts

Responsibilities

- Help to plan and prepare fun and educational programs, events, and services for children in kindergarten to grade 6.
- Assist with general library tasks: putting away books, staffing the circulation desk, and preparing books for loan to other libraries.

Requirements

- Strong organizational and communication skills and an interest in fostering literacy, creativity, and a love of learning in children
- Previous experience working with children in a leadership role is preferred.
- A criminal record and vulnerable sector check may be required of the successful candidate prior to commencing work.

Pay Rate: \$15.00 per hour

Application Deadline: Application will remain open until a suitable candidate is found.

Please submit résumé and cover letter to:

In person: Emily Hollingshead, Director of Library Services
Drumheller Public Library
Badlands Community Facility
80 Veterans Way

By mail: P.O. Box 1599, Drumheller, AB T0J 0Y0

By email: director@drumhellerlibrary.ca

Note: A cover letter describing the applicant's interest in a specific position and suitability for said position must be included for an application to be considered.